UNIVERSITY OF CENTRAL FLORIDA

# Evening MBA Diagnostic Assessments & Foundation Modules Instructions

*Instructions for Evening MBA admitted students.*

*This document provides instructions for candidates admitted to the Evening MBA on taking the required MBA Diagnostic Assessments and Foundation Modules.*

OFFICE OF GRADUATE PROGRAMS, COLLEGE OF BUSINESS

## EVENING MBA ADMISSION REQUIREMENTS & RESTRICTION INSTRUCTIONS 2024

Welcome to UCF's MBA Foundation online diagnostic assessments and modules in accounting, economics, finance, and business statistics. These are offered through McGraw-Hill's *Connect* online learning management system and are designed to help you build the foundational knowledge needed to succeed in your MBA program at UCF.

All students admitted to the Evening MBA program are required to complete all four diagnostic assessments, which are designed to assess your current level of knowledge in each subject area.
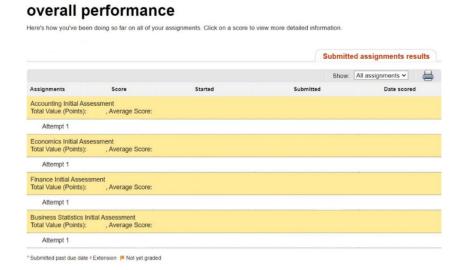
**Restriction 1: Submit Initial Assessment Scores**

**Spring 2024 Admits:** Due Friday, December 15, 2023
**Fall 2024 Admits:** Due Friday, August 9, 2024

Take each of the four free diagnostic assessments in accounting, economics, finance, and business statistics. These assessments may only be taken once and they are timed, so be sure to complete each one during the time allotted.

- Go to https://connect.mheducation.com/class/u-administrator-start-here-initial-assessments

- Click on REGISTER NOW to create your account.

- Once your account is created, you will be taken automatically to the Initial Assessments assignment list. Work through each assessment in the order that they are presented.

- Take a single screenshot of all 4 initial assessment scores (see below) and email them to  cbagrad@ucf.edu.

### overall performance

Here's how you've been doing so far on all of your assignments. Click on a score to view more detailed information.

Submitted assignments results

Show: All assignments ∨

| Assignments | Score | Started | Submitted | Date scored |
|---|---|---|---|---|
| Accounting Initial Assessment Total Value (Points):    , Average Score: | | | | |
| Attempt 1 | | | | |
| Economics Initial Assessment Total Value (Points):    , Average Score: | | | | |
| Attempt 1 | | | | |
| Finance Initial Assessment Total Value (Points):    , Average Score: | | | | |
| Attempt 1 | | | | |
| Business Statistics Initial Assessment Total Value (Points):    , Average Score: | | | | |
| Attempt 1 | | | | |

* Submitted past due date ≠ Extension ⚑ Not yet graded

**Restriction 2: Online Foundation Modules for Scores Below 70%**

If you scored 70% or above on any Initial Assessment, you do not need to proceed further into the content modules for that specific subject. If you scored 70% or above on all the Initial Assessments, then nothing additional is needed for this requirement.

If you scored below 70% on any one or more of the Initial Assessments, you would need to purchase access to the online module(s) associated with the specific discipline(s) in which you scored below 70%, complete the Foundation Module and Final Assessment and submit your scores.

The online learning modules are self-paced, created by our faculty that teach in the program, and designed to provide you with the foundational knowledge of the subjects that you will need to know to succeed in the program.

**Please be sure to follow the deadlines associated with your admit term to the program.**

**Deadlines for Spring 2024 Admits:**
- Financial Accounting: Friday, January 12, 2024
- Economics: Friday, January 12, 2024
- Finance: Friday, May 17, 2024
- Business Statistics: Friday, May 17, 2024

**Deadlines for Fall 2024 Admits:**
- Financial Accounting: Friday, January 10, 2025
- Economics: Friday, January 10, 2025
- Finance: Friday, May 16, 2025
- Business Statistics: Friday, May 16, 2025

**Steps for Taking the Online Foundation Modules**

1. **Purchasing Foundation Modules**
   - Click the appropriate module web link below and click on "REGISTER NOW" and enter the same username/password used for your Initial Assessments.
   - Click "BUY ONLINE" to purchase. The cost for each module includes the entire e-book and all learning resources. Each module costs $100.00 and can be accessed via the links below:

   *Financial Accounting*: https://connect.mheducation.com/class/a-mba-accounting---start-here-2022

   *Economics*: https://connect.mheducation.com/class/a-mba-economics---start-here_23

   *Finance*: https://connect.mheducation.com/class/a-mba-finance---start-here_2

   *Business Statistics*: https://connect.mheducation.com/class/a-mba-business-statistics---start-here_19

Each online Foundation Modules consists of the following:
- EBOOK (optional for Financial Accounting)
- LEARNING PRESENTATIONS – video tutorials (Accounting & Finance Modules)
- LEARNSMART - interactive study tool that adaptively assesses student's skill and knowledge level to track which topics students have mastered and which require further instruction and practice. You can select between Preview, Read, Practice, or Recharge in the upper left-hand corner of the screen.
- PREVIEW – access to full e-book chapter.
- READ – important sections of the chapter are selected and highlighted.
- PRACTICE – asks you questions about the materials covered in the chapter.
- RECHARGE – asks you questions about the chapter and directs to portions of the e-book if you need additional assistance.
- PRACTICE PROBLEMS – problems delivered in a format like the *Initial Assessments* but provides hints and problem solutions. These problems can be attempted an unlimited number of times.

## 2. Take the Practice Final Assessment

Delivered in a format like the Final Assessment (no hints or problem solutions) to allow you to test yourself to see if you are ready for the Final Assessment. You can take the Practice Final Assessment as unlimited use.

## 3. Take the Final Assessment

You may take the Final Assessment only ONCE.

## 4. Submitting Final Assessment Scores

Take a single screenshot of each Final Assessment score required and submit them to cbagrad@ucf.edu by the deadline required in your restricted admissions letter.

The screenshot must display your first and last name and list each subject and the associated Final Assessment score.

## Technical Support and Help

For technical support or questions, go to: http://www.connectstudentsuccess.com/ or call 1-800-331-5094. When contacting Connect for assistance, please reference the following UCF e-mail address (AdminMBA@ucf.edu), which will allow Connect to locate the correct UCF MBA foundation courses. You will be assigned a case number for your issue, which you should refer to whenever contacting Technical Support.

We require that you complete these restrictions by the dates listed above to remain in the program. Please note that you may register for classes prior to the completion of these requirements, so that you can secure your seats.