



Baccalaureate Notice of Intent To Graduate

REGISTRAR'S OFFICE

University of Central Florida
P.O.Box 160114, Orlando, FL 32816-0114
407-823-3100 E-mail: registrar@mail.ucf.edu
www.registrar.ucf.edu/Comsked.html



You must complete this form fully. An incomplete form may result in a delay of your graduation, affect your participation in Commencement and delay the printing of your diploma. Submit the completed form to the advising office for the College of your major.

Today's Date: _____ UCF ID #: _____

Last Name: _____ First Name: _____

Will you be enrolled in UCF classes this term? Yes No

You cannot be a transient student during the term for which you request graduation.

Print your name as it should appear on your diploma. If this name is different than the name on your permanent record you **must** provide documentation by driver's license, marriage license, birth certificate, passport, social security card or court documentation. Submit such documentation to the Registrar's Office, to the attention of Commencement.

First Middle Last

Address to which the diploma should be mailed four to six weeks after Commencement.

Number Street Apt. # City County State Zip

Telephone E-mail address:

1. Will you attend the Commencement? Yes No
The number of tickets allocated to you will be based upon the number of participants at each ceremony.

2. Check the term that you expect to graduate:
 Spring (May) Summer (August) Fall (December) Year: _____

(Check **only** if applicable): I request to **WALK IN THE CEREMONY ONLY** this term (I **am not** completing a degree program).
Requires College or School permission:

College Representative Signature: Date

3. Major: _____ 2nd Major: _____ Check box if major is Double Degree.

4. Track (if applicable): _____ Track of 2nd Major: _____

5. Degree: _____ College of Major: _____ Double Major (first major will appear on diploma)

6. Minor (if applicable): _____

7. Certificate (if applicable): _____

NOTE: You must complete and submit a separate form for each degree that you expect to earn. If you are graduating with University Honors or Honors in the Major, you must submit a separate Intent to Graduate form to the Burnett Honors College.

Student Signature: _____ Date: _____

College Representative Signature: _____ Date: _____

For Registrar's Office Use Only

ID: _____ Admit Term: _____

Comment: _____ Requirement Term: _____